

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Period Ending on 18 November 1986

1. Status of Tasks Assigned by Senior Management:

No tasks pending.

2. Major Events That Have Occurred During the Preceding Week:

a. CONIF Activity:

No (1) CONIF input 140 contracts and 56 amendments during this past week. Additionally, CONIF resources were focused on archiving all fiscal year 1983 settled contracts.

No (2) A briefing was given to the Executive Officer/Procurement Executive, OL, on 14 November.

No (3) A GAS/CONIF Working Group meeting was held on 12 November. Problems associated with ICS commitments were discussed at the meeting. Additionally, problems with the GAS/ADD procedure in CONIF were discussed.

b. Training:

STAT No (1) The Acting Chief, Procurement Management Staff (AC/PMS) met with [] for the purpose of reviewing his past, present, and future training work. A thorough review of the upcoming events was presented.

No (2) Four members of Procurement Division, OL, were identified on Friday, 14 November, to participate in the 16-26 November running of the Contract Process Course. All members will be part of the integrated training exercise presented as part of the course.

STAT No (3) [] is attending the "Incentive Contracting Course" put on by the U.S. Navy during 17-21 November.

STAT No (4) On 12 November, [] attended a 1-day seminar in Lanham, Maryland, on "Image and Self Projection for Professional Women." The seminar was given by Career Track of Boulder, Colorado.

STAT No (5) [] CONIF, is taking the NOMAD Application and Development Course 17-19 November. NOMAD should enhance CONIF's reporting capability.

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c. Contract Officer Intern Program (COIP):

STAT

No

[redacted] were given a briefing on the COIP.

d. Wine and Cheese Party:

STAT

No

On 14 November, a wine and cheese party was held in Room 2C19 [redacted]. Approximately 90 procurement officers attended the party and, from the response received, everyone had a good time. The AC/PMS gave an encapsulated briefing to all hands. This was a successful attempt at getting many of the decentralized teams together to meet many of the new personnel.

e. Visitations:

STAT

No

(1) The AC/PMS visited NPIC and OIA on 12 November. While at NPIC, he visited with the supply personnel and the contract team.

No

(2) On 13 November, the AC/PMS met with [redacted] Chief, Budget and Fiscal Branch, OL, to discuss budgetary matters.

f. FOCI:

No

A waiver was granted for the participation of BASF in an unclassified procurement for the purchase of recording tapes.

3. Upcoming Events:

No

a. Visitations:

(1) The AC/PMS will be visiting the ORD contracting team during the upcoming week.

STAT

STAT

No

(2) A representative from Sterling Institute [redacted] will visit with [redacted] to discuss progress on revisions to the Federal Acquisition Regulations contract clauses and training.

b. Meeting:

No

A meeting of all senior contracting officers has been planned for 25 November. The purpose of the meeting is to discuss the upcoming impact of the Coopers and Lybrand report.

~~IV~~ Management Activities + Concerns?

of course not

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